

**Minutes**  
**Nevada State Emergency Response Commission**  
**Planning & Training Subcommittee Meeting**

The Orleans Hotel, Salon G/H  
4500 W. Tropicana Avenue  
Las Vegas, NV  
February 23, 2006

**Members Present**

Carolyn Levering, Chair  
Gary Corona  
Margie Gunn  
Stacey Giomi  
Richard Brenner, Ex-Officio

**Members Absent**

Steve Tognoli

**Staff**

Karen Kennard  
Suzanne Adam  
Glade Myler

**I. Call to Order**

Carolyn Levering called the meeting to order at 12:00 p.m.

**II. Introductions**

A quorum was present. Members and staff introduced themselves as shown above.

**III. Old Business**

**A. Approval of the September 27, 2005 meeting minutes**

Gary Corona made a motion to approve the minutes of the September 27, 2005 meeting. Margie Gunn seconded the motion which was approved unanimously.

**IV. New Business**

**A. \*Discussion/Review Local Emergency Planning Committee (LEPC) questionnaires to identify declared levels of response and training required.**

Karen Kennard advised there were no handouts as she brought the original questionnaires. Each Committee member received questionnaires from several counties to review. Ms. Kennard advised Elko County did not have a complete package and there was no package from Esmeralda, Mineral or Nye counties. Ms. Gunn advised as a result of this questionnaire, counties will know what resources are available in an emergency.

A discussion ensued about the questionnaire, whether it was understood and completed correctly by the counties. Ms. Levering stated the goal of this questionnaire was not just to know what each county's resources are to share in an emergency, but also to be able to identify what the priorities

should be from the community and ensure equipment is properly requested.

Ms. Levering stated originally it was planned to make the information, gathered from the questionnaire, a component of the hazardous materials response plan to address where the gaps are in a priority order from community to community.

Mr. Corona made a motion to direct staff to compile the information from the questionnaire and disseminate it to the LEPC Chairs for reference.

Ms. Gunn seconded the motion which was unanimously approved.

Stacey Giomi stated it makes sense to use the Department of Homeland Security (DHS) typing since it is the DHS' goal to have everyone use this statewide. At some point the counties should be moving toward statewide resource typing.

Mr. Giomi suggested having an informational class at the next HazMat Explo to assist the counties to determine their level of response, how they can attain those levels and what each level means.

Mr. Giomi also suggested the information from the questionnaires be shared with the State Division of Emergency Management (DEM) and the State Fire Marshal's Office (SFMO). Mr. Corona made a motion to also disseminate the information from the questionnaires to the DEM and SFMO. Ms. Gunn seconded the motion which was unanimously approved.

**B. \*Discussion/Review updates to hazardous materials emergency response plans and notifications of no changes to the plans submitted by LEPCs.**

Ms. Kennard stated a spreadsheet listing the counties and their plan review status was included in the handouts. The changes are noted on the sheet.

Ms. Kennard advised the members she could call Bruce Ferrel, the SERC Grants and Projects Analyst, if they had any questions.

Ms. Kennard stated as of last year, all plans were compliant. The handout sheet notes any changes the counties have made to their plan.

Ms. Levering suggested reviewing county by county and making motions as to whether the county is compliant.

*Carson City* – Mr. Corona made a motion Carson City was in compliance.

Ms. Gunn seconded the motion which was unanimously approved.

Mr. Giomi abstained.

*Churchill County* – Ms. Gunn made a motion Churchill County was in compliance. Mr. Giomi seconded the motion which was unanimously approved.

*Clark County* – Mr. Giomi made a motion the Committee accept the plan contingent upon receipt of the minutes indicating LEPC approval.

Mr. Corona seconded the motion which was unanimously approved.

Ms. Levering abstained.

*Douglas County* – (Revisit)

*Elko County* – (Revisit)

*Esmeralda County* – Not in compliance

*Eureka County* – Mr. Giomi made a motion Eureka County was in compliance. Ms. Gunn seconded the motion which was unanimously approved.

*Humboldt County* – Ms. Gunn made a motion Humboldt County was in compliance. Mr. Corona seconded the motion which was unanimously approved.

*Lander County* – Not in compliance

*Lincoln County* – Mr. Corona made a motion the Committee accept the plan contingent upon receipt of the minutes indicating LEPC approval.

Mr. Giomi seconded the motion which was unanimously approved.

Ms. Gunn abstained.

*Lyon County* – Not in compliance

*Mineral County* – Mr. Giomi made a motion Mineral County was in compliance. Ms. Gunn seconded the motion which was unanimously approved.

*Nye County* – Not in compliance

*Pershing County* – Not in compliance

*Storey County* – Mr. Giomi made a motion Storey County was in compliance. Mr. Corona seconded the motion which was unanimously approved.

*Washoe County* – Not in compliance

*White Pine County* – Ms. Gunn made a motion the Committee accept the plan contingent upon receipt of the minutes indicating LEPC approval.

Mr. Giomi seconded the motion which was unanimously approved.

**C. \*Discussion/Review exercise/incident reports submitted by LEPCs.**

Ms. Kennard disseminated the exercise/incident reports to each member.

Ms. Levering stated the Committee members are looking for whether the reports appear to be complete and if the report submitted actually tests hazardous materials response.

Mr. Giomi stated Storey, Nye and Lander counties were not in compliance. These counties did not submit the reports on the proper form, which is according to the LEPC Handbook.

Mr. Giomi made a motion to approve the counties that are in compliance and direct staff to send a letter of noncompliance to Storey, Nye and Lander counties for format issues. In addition, have staff send a letter to

Pershing, Elko and Churchill counties for non-submittal. Ms. Gunn seconded the motion which was unanimously approved.

**B. \*Discussion/Review updates to hazardous materials emergency response plans and notifications of no changes to the plans submitted by LEPCs.**

Item B above was revisited.

*Douglas County* – Mr. Giomi made a motion Douglas County was in compliance contingent upon receipt of the minutes indicating LEPC approval. Mr. Corona seconded the motion which was unanimously approved.

*Elko County* – Not in compliance

*Esmeralda County* – Ms. Kennard advised Esmeralda County faxed the minutes of their February 7 meeting, as well as an updated plan. Mr. Corona made a motion Esmeralda County was in compliance. Ms. Gunn seconded the motion which was unanimously approved.

**D. \*Discussion/Review of National Response Team planning guidelines and SERC policy regarding the necessity to update hazardous materials emergency response plans.**

Mr. Giomi made a motion to table Item D due to lack of time for discussion and consideration. Ms. Gunn seconded the motion which was unanimously approved.

**IV. Public Comments**

Ms. Kennard advised there may be a need to amend Policy 8.1, regarding the need for written notification of a plan review in addition to the LEPC minutes.

**V. \*Adjournment**

Mr. Giomi made a motion to adjourn at 1:00 p.m.